

COMMISSION MEETING

January 17, 2007
CDRPC Conference Room
One Park Place, Suite 102
Albany, New York 12205

MINUTES

PRESENT: Willard Bruce, Henry Dennis, John Graziano, Stan Brownell, Judy Breselor, James Shaughnessy, Mike Stammel, Fred Acunto, Philip Barrett, John Murray, Gary Hughes, David Vincent

ABSENT: Betty Barnette, Lucille McKnight, Christopher Callaghan, Spencer Hellwig, Raymond Gillen, Michael Petta

PRESIDING: Gary Hughes, Chair, called the meeting to order at 8:30am.

1. WELCOME/INTRODUCTION OF GUESTS

Mary Martialay from the Schenectady Gazette was in attendance.

2. DECEMBER 20, 2006 MEETING MINUTES

The minutes were distributed before the meeting. No corrections were made.

Action Taken

Mike Stammel made a motion to approve the minutes, and Henry Dennis seconded. The motion was approved unanimously.

3. FINANCIAL STATEMENT THROUGH DECEMBER 31, 2006

This financial statement reflects an un-audited statement through December 31, 2006. Revenues are at 101.3% and expenses are at 94.0%. The revenue reflects the final billings through the fourth quarter of 2006. This statement does not include revenue from the Foreign Trade Zone which would reflect \$11,000-\$12,000 more. A revised financial statement will be available at the next meeting.

There is approximately \$70,000 cash in the bank and outstanding receivables totaling over \$110,000.

Action Taken

John Graziano made a motion to approve the Financial Statement, and Phil Barrett seconded. The motion was approved unanimously.

4. 2010 CENSUS LOCAL UPDATE OF CENSUS ADDRESS (LUCA) PROGRAM CONTRACT WITH NYS DED

CDRPC has been invited to enter into a contract with the New York State Department of Economic Development (NYS DED) to conduct outreach with the local governments in Albany, Rensselaer, Saratoga, and Schenectady counties to assist in the initial training for the 2010 LUCA program. One of the initial steps is to identify the number of housing that exist in each of the cities, towns and villages in the region and raise awareness of the concept, timing, and requirements of the program as well as to receive training on the program structure, its importance and implications for non participation.

The training sessions will be the responsibility of staff from the Census Bureau and the NYS DED State Data Center. This is primarily an outreach effort oriented toward city, town and village clerks to get the community aware of the importance of this program. Based on the 2000 Census, there were a significant amount of housing units in New York State that was missed. As a result, a demonstration program was held last year and this effort is a follow up to that.

The total grant amount is \$4800 for the contract period February 1, 2007 through March 16, 2007.

Action Taken

Judy Breselor made a motion to authorize Rocky to sign the contract with NYS DED, and Henry Dennis seconded. The motion was approve unanimously.

5. 2006: THE YEAR IN REVIEW; 2007 THE YEAR AHED

Rocky did a PowerPoint presentation outlining the Commission's accomplishments during 2006 and the anticipated work program for 2007.

A copy of the presentation is provided.

6. COMBINED SEWER OVERFLOW LONG TERM CONTROL PLAN UPDATE

Rocky informed the board that CDRPC was notified that the Albany Pool communities' application for NYS Department of State Shared Municipal Services Incentive Grant for \$473,000 was successful. The money will be used to pay for the Management and Public participation Plan components of the LTCP.

A meeting was held with NYS DEC to review the proposed Scope of Work and Combined Sewer System Monitoring & Modeling Plan. A meeting of the technical advisory committee is scheduled for January 25th.

7. STAFF ACTIVITY REPORT

The Staff Activity Report was distributed before the meeting. There was no discussion.

8. OTHER BUSINESS

Rocky informed the Board that the Capital District Transportation Committee and the New York State Department of Transportation is creating a Regional Operations Committee. The committee will look at issues associated with coordinated transportation management.

Mike Stammel is a representative of CDRPC on CDTC's Policy Board and it was brought to his attention at the last meeting for CDRPC to make an appointment to this committee. The entities that have been identified to serve on this committee include all the cities in the Capital Region, one town from each county, each of the four county executives, CDRPC, CDTA and other state agencies.

Mike Stammel recommended Rocky to serve on this committee.

Action Taken

Mike Stammel made a motion to appoint Rocky to serve on the committee, and John Graziano seconded. The motion was approved unanimously.

9. NEXT MEETING DATE

The next Commission meeting will be held March 21, 2007 at 8:30am.

10. ADJOURNMENT

Phil Barrett made a motion to adjourn the meeting, and John Graziano seconded. The motion was approved unanimously.

Respectfully submitted,

Michael Stammel
Secretary